

# SCRUTINY COMMISSION - MONDAY, 13 NOVEMBER 2023

## Report of the Head of Governance and Human Resources

### Part A

#### SCRUTINY PANELS

##### Purpose of Report

To review the progression of scrutiny panels.

##### Actions Requested

1. To review the progression of scrutiny panels.
2. To approve any panel scoping documents submitted.

##### Reasons

1. To ensure timely and effective scrutiny of the matter/subject.
2. To enable panel work to commence.

#### Scrutiny Panels

##### Housing Needs Scrutiny Panel

At the last meeting of the Scrutiny Commission, the committee was informed that the Democratic Services Manager had discussed the Housing Needs Scrutiny Panel with officers and there had been a request to start this panel at a later date due to capacity issues within that service area. It was suggested that the Democratic Services Manager and the appointed Chair of the Housing Needs Scrutiny Panel, Councillor Monk, draft a scoping document, with a view to start the panel in February 2024.

##### Budget Scrutiny Panel

The Budget Scrutiny Panel met for the first time on 24th October 2023. The outcomes of the meeting will be detailed in the minutes of that meeting, which will be published on the Council's website in due course. The panel was due to meet again on 12th December 2023.

##### Public Transport Scrutiny Panel

The Public Transport Scrutiny Panel scoping document was approved by the Scrutiny Commission. The panel had previously been discussed as an Express panel. Following the scoping exercise, the appointed Chair of the panel, Councillor Maynard felt that the panel should be formal as there was a significant amount of research for the panel to consider. During the consideration of the scoping document, the Scrutiny Commission felt that a formal panel would be appropriate. Expression of interest for

the Public Transport Scrutiny Panel were being sought and a schedule of meetings had been confirmed. The panel would meet for the first time on 13th December 2023.

Appendices: Appendix 1 – Scrutiny Panels

Background Papers: None

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